



**DEPARTMENT OF THE AIR FORCE
374TH AIRLIFT WING**



7 Nov 2022

MEMORANDUM FOR YOKOTA INSTALLATION ADVISORY COMMITTEE (IAC)

FROM: 374 MSG/CSO

SUBJECT: Yokota IAC Minutes – First Meeting SY 22-23

1. Yokota IAC meeting was held at the 374 AW Conference Room, on 7 Nov, at 1530 hrs.
2. Chair: IAC Chairman - Vacant

Attendees:

Col Andrew Roddan, 374 AW/Commander
Col Julie Gaulin, 374 AW/Vice Commander
Lt Col Jennifer Malatesta, 374 MSG/Deputy Commander
Rodelio Villegas, 374 MSG/Deputy Director
Joshua Fly, School Liaison Program Manager
Scott Vogeley, 5 AF/JA, Yokota High School
Jason Goodwin, Acting Principle, Yokota High School
Deonna Sawyer, Teacher, Yokota Middle School
Deatta Harris, SAC Chairman, Yokota Middle School
Hilary Simmons, Principle, Yokota Middle School
Jenaya Parris, Principal, Mendel Elementary School
Holly Vance, Assistant Principal, Mendel Elementary School
Robert Hanks, SAC Chairman, Mendel Elementary School
Anita Magrath, Principal, Yokota West Elementary School
Courtney Woodworth, Teacher, Yokota West Elementary School
Lindsay Powers, SAC Chairman, Yokota West Elementary
MSgt Quintin Galus, 374 MSG/CSO

3. Mr. Fly welcomed IAC members and started the meeting at 1534. He then went around the table introducing members of the IAC before moving onto old business.

4. Old Business:

a. **Medical Support:** The Memorandum of Understanding (MOU) between the 374 MDG and YHS concerning an agreement to provide on-site medical coverage during sporting events. It is believed that the MOU has been approved by MDG. (**OPEN**)

TASK – Mr. Fly will determine where the MOU is currently and determine if this item can be closed. (POC at MDG is MSgt Tshileo Ngoyi, 225-6849).

b. **School Facility Request:** The issue of organizations using school facilities without requesting for access beforehand has been curbed. Mr. Goodwin stated that the organizations using the school facilities have been getting approval prior to using the facilities. Col Roddan stated that he would remind his

commanders at the next staff meeting to ensure their units are requesting to use the school facilities prior to scheduling events. **(CLOSED)**

c. **IAC Working Group:** Mr. Fly stated that he would continue to form an IAC Working Group to promote school activities and to facilitate the schools working together to solve issues. **(OPEN)**

TASK – Mr. Fly will contact select members of the IAC to develop the group.

d. **DODEA Civilians Being Charged Cleaning Fee:** Mrs. Winder raised the concern that DODEA Civilians were being charged cleaning fees when departing base housing, regardless of if the unit was professionally cleaned prior to the final inspection. DODEA Civilians are being forced to pay out of pocket \$600, \$700 or \$800 in cleaning fees, depending on what type of unit they occupied. This appears to be a Yokota Air Base Housing Office specific issue. **(OPEN)**

TASK – Lt Col Malatesta was to contact the CES/CC to determine why the DODEA Civilians are being charged cleaning fees regardless of the unit's actual cleanliness and push the findings out to the IAC members. This action item was not discussed during this meeting.

e. **Broadcasting School Sports:** Mr. Goodwin would like to find a way to broadcast school sports in the Pacific Region so that parents who cannot travel can still watch the games. Mr. Fly reported that AFN is not able to broadcast or record games. Mr. Goodwin mentioned that some schools have wifi support for parents to livestream sporting events, but Yokota schools do not have the wifi to support this and DoDEA was not able to fund the infrastructure upgrade. **(OPEN)**

TASK – Mr. Vogeley will bring the issue to the next Area Advisory Council meeting.

5. New Business:

a. **IAC Elected Officials:** Mr. Fly brought up the need for the IAC to appoint a Chairman and Vice Chairman. Because there were no nominees the IAC was unable to vote members into the positions. **(OPEN)**

TASK – Mr. Fly will send out information to solicit nominees from the SACs prior to the next meeting so the IAC can vote and fill the vacant positions.

b. **Middle School Sports:** The issue was raised that there are no middle school sports available for students. This leaves middle school students unprepared when moving on to competitive high school sports. It was stated that middle school students could participate in a sport if the middle school had a 'club' for that sport. An issue raised was that even if Yokota Middle School had a club for sports to allow students to compete, it could only be for individual sports, not team-based sports. Another issue raised was that even if the middle school has a club and willing participants, there would be no competition unless other area middle schools also had clubs to participate in competition. **(OPEN)**

TASK – Mr. Fly will verify the rules for the possible creation of clubs for middle school students to participate.

c. **Align School Calendar with Installation Family Days and Federal Holidays:** The school calendars do not align with the base for holidays and family days. This causes childcare issues and negatively impacts the mission. It was explained that DoDEA schedules around multiple installations, involving multiple services, for the Pacific East schools. The question was raised if schools could develop their own local schedules to align days off with their host bases. **(OPEN)**

TASK – Mr. Fly will reach out to the DoDEA regional office to see if it is possible for schools to better align their calendars with their host installations.

d. **DoDEA Student Enrollment Policy:** Col Roddan raised the question why students are unable to enroll into Yokota schools until after they have arrived on station. By enrolling students into the schools

once the member has received PCS orders, it would relieve anxiety for families moving to Yokota. One counter argument raised is that the elementary schools base their enrollment on where the family resides and families moving to Yokota do not know where they will be residing until physically arriving and receiving their quarters assignment. **(OPEN)**

TASK – Mr. Fly will contact Dr. Knight about the student enrollment and if the policy is able to be changed.

e. **Direct Hiring Authority Pilot Program:** The issue was raised if the new direct hire program was helping in filling vacant teaching positions. It was discussed that even with the direct hiring, there were delays in filling positions due to the lengthy background check requirements for anyone working in DoDEA with children. **(OPEN)**

TASK – Mr. Fly will share the details of the program with the IAC members and verify the background check requirements.

f. **Medical Care for DoDEA Employees and Dependents:** Mr. Vogeley raised the issue of DoDEA employees not being able to secure appointments at the Yokota medical clinic for themselves or their dependents. Specifically for the issue of youth physicals that are required for school activities. He shared his experience in attempting to get a Japanese doctor to complete the mandatory paperwork that only comes in English. **(OPEN)**

TASK – Mr. Fly will investigate the possibility of the clinic having a student physical line the same way they do the student vaccination lines at the schools.

g. **Long Haul Lodging for Student Athletes:** The issue was raised about students that travel to other schools for competitions were forced to sleep on the floor in gymnasiums and in classrooms, instead of getting rooms in base lodging facilities. The issue was raised that funding for rooms is not provided and the issue becomes raising the funds for the students and teachers to stay in facilities. Each activity will have to provide their own funding, which involves sustaining their own private organization, that has proven to be difficult for clubs to sustain over years with members constantly moving. **(CLOSED)**

h. **Providing Better Information to Newcomers:** The issue was raised that the information provided to newcomers on the Yokota website was inadequate. The discussion was on how to direct newcomers to the DoDEA specific information and whether a new repository should be created. The schools responded with the different ways they provide the information to newcomers. There was also a discussion on the student sponsorship program and if one was in place at Yokota. Because the issue was addressed, this will be marked closed. **(CLOSED)**

i. **Base Volunteer Support for Classrooms:** The issue was brought up that other schools have a robust volunteer rotation to participate in classroom activities, there is no such surge of volunteers at Yokota. The discussion was centered around involving local private organizations to find a source of volunteers. Mr. Fly mentioned that schools and private organizations can produce a memorandum of understanding to facilitate volunteer activities. There were no tasks associated with this and it will be marked closed. **(CLOSED)**

j. **Align Dual Enrollment for High School Students:** The issue was brought up that high school students were unable to align dual enrollment for the purposes of taking college classes while enrolled in high school. The discussion was about the high school partnering with a college, specifically UMGC, to allow students dual enrollment. It was explained that DoDEA cannot endorse or support specific schools that would create the perception of favoritism. This discussion concluded without any tasks being assigned and will be marked closed. **(CLOSED)**

6. The next IAC Meeting is scheduled for 12 Dec 2022 at 1530 in the 374th AW Conference Room.

7. Mr. Fly adjourned the meeting at 1658.

QUINTIN M. GALUS, MSgt, USAF
CSO/YCAP Coordinator

1st Ind, 374 MSG/CSO

MEMORANDUM FOR YOKOTA IAC CHAIRMAN

Approve/~~Disapprove~~

VACANT
Installation Advisory Committee Chairman

JENNIFER H. MALATESTA, Lt Col, USAF
Deputy Commander, 374 Mission Support Group